



TRINITY CATHOLIC SCHOOLS

810 Empire Road, Dickinson, ND 58601
Trinity Junior High & High School (701)483-6081
Trinity Elementary North (701)483-6081
Trinity Elementary East (701)225-9463
Trinity Elementary West (701)225-8094
www.DickinsonCatholicSchools.com

April 2017

Dear Titans,

Now is the time to register for the 2017-2018 school year. The format will remain the same as last year. You will be billed for tuition through FACTS Tuition Management Program. Please login and set up your payment plan by **May 1, 2017**. We prefer all payments are made through FACTS vs dropping a check off in our business office. If you need to visit with someone in the business office about your payment plan, please call to make an appointment.

Take note of a few of the exciting changes for our school system:

- **Our school system name has changed to Trinity Catholic Schools!** Lately you may have noticed in much of our publications, including this letter, we are using the name “Trinity Catholic Schools”. We have used the name “Dickinson Catholic Schools” to encompass all our school buildings - Trinity Elementary East, Trinity Elementary West, and Trinity Junior High and High School. The Board of Directors decided it would make good sense to simply change to “Trinity Catholic Schools” or “Trinity” which furthers our identity as the consolidated system that is the Titan family.
- **Change of Mailing Address!** Starting immediately please update Trinity’s mailing address to: **810 Empire Road, Dickinson, ND 58601**. We are discontinuing our PO Box address.
- **The opening of Trinity Elementary North!** This will be the new location for all Trinity students’ grades 5 and 6. It will be located in the west wing of Trinity Junior High and High School. We will be busy all summer preparing our new elementary space. Please watch your email for tour dates.
- **Our Titan Tots Preschool Program is growing!** Beginning in the fall of 2017, we will be offering an additional 4 day morning preschool section at **Trinity Elementary East**.
- **Addition of a Family Referral Tuition Credit!** We are offering all current Trinity families a \$500 tuition credit for every new family that meets the following guidelines: (1) is referred to us, (2) enrolls in the fall of 2017 and (3) remains enrolled through the 2nd semester.
 - You will see this tuition credit applied in February of 2018. You must (1) provide the Trinity Business Office with the family contact information and (2) that family must list your name on the **New Family Survey** they are given. Only one credit per new family – i.e. two current families will not be eligible for referring the same new family.

Thank you for your continued loyalty and support of Trinity Catholic Schools.

Sincerely,

Tina Johnson
Business Manager
Trinity Catholic Schools

2017-2018 Tuition Information

Trinity is committed to the mission of providing a Catholic education to any student and family that wishes to attend. Tuition is set each year based on a budget forecast, which determines the cost of education (COE) for each student. The COE is the actual cost to educate a student at Trinity.

	Trinity COE	Registration Fee*	Technology Fee**	Trinity Tuition	Total	10 mthly payments**	12 mthly payments**
Preschool 2 day		\$75		\$1,450	\$1,525	\$145	\$121
Preschool 3 day		\$75		\$1,800	\$1,875	\$180	\$150
Preschool 4 day		\$75		\$2,400	\$2,475	\$240	\$200
Grades K-6	\$6,286	\$75	\$100	\$3,050	\$3,225	\$305	\$255
Grades 7-8	\$9,178	\$75	\$100	\$3,700	\$3,875	\$370	\$309
Grades 9-12	\$9,728	\$75	\$100	\$4,250	\$4,425	\$425	\$355

*Registration fee of \$75 is non-refundable

Monthly payment amounts do not include the non-refundable registration fee and technology fee. Technology fee **must be paid with first tuition payment.

Now Open - Application for Financial Aid / Tuition Assistance

To be considered for tuition assistance, a family must complete a Confidential Financial Aid Application. **The application and the required documentation must be completed/submitted via the FACTS Financial Aid Application Process by May 1, 2017 to receive priority consideration (Round 1).** When applying for tuition assistance you must ALSO set up a payment plan in FACTS. Families will be informed of the decision on their application within the month of May 2017.

Trinity Catholic Schools makes every effort to offer financial assistance to any child (grades K-12) wishing to attend. Please communicate any financial concerns to the Trinity Business Office during the enrollment process and/or throughout the school year if your family circumstances change.

Free and Reduced Meal Program

Trinity Catholic Schools participates in the North Dakota Free and Reduced Meal Program. For more information, please visit our Business Office to fill out the required form.



2017-2018 Trinity Catholic Schools Instructions for Registration

Below you will find a necessary checklist to help you complete the registration process. Please follow the checklist to ensure you have submitted all the required documents.

***The Trinity Business Office is open from 8:00am to 4:00pm, Monday through Friday, at 810 Empire Road. If you are unable to stop in during those hours, please call (701)483-6092 to make an appointment.**

April Registration Checklist:

- Pre-Registration form turned in (preschool/kindergarten only)
- Forms to submit to Trinity Business Office* **by May 1, 2017:**
 - 2017-2018 Registration form
 - \$75.00 Non-Refundable Registration Fee per student (**unless paid with pre-registration**)
 - Immunization Records or Exemption Form (**only if updated since August 1, 2016**)
- Set up Tuition and Fees Payment Plan
 - Receive Invitation for FACTS from Trinity Business Office
 - Login to FACTS Account
 - Choose Tuition Payment Plan
 - Apply for **Round 1** of FACTS tuition assistance (if financial aid is needed) **by May 1**
 - Apply for **Round 2** of FACTS tuition assistance (only if you missed Round 1) **by June 1**

July 'Back to School' Check List:

- Watch mail for 'Back to School' Mailing (in July)
 - Open House/Meet the Teacher Date
 - Schedule/Locker Assignments (grades 5-12 only)
- Forms to Submit to Trinity Business Office* **by AUGUST 1, 2017** (will be in July mailing):
 - Trinity Signed Permissions Form (PK-12)
 - Trinity Elementary East/West/North Behavioral Plan Signature Page (grades K-6 only)
 - Trinity Junior High/High School Signed Drug Covenant Policy (grades 5-12 only)
- Purchase Standard Dress items from Logo Magic or Elementary Used Clothing Room (grades K-12 only)

